



## How to File Water Diversion and Use Reports Online

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### Dates, Times & Locations:

April 27, 9:00 a.m. – 11:00 a.m.  
Yreka Holiday Inn Express  
707 Montague Road, Yreka, CA

April 27, 2:30 p.m. – 4:30 p.m.  
Redding Library, Community Room A  
1100 Parkview Ave., Redding, CA

April 28, 9:00 a.m. – 11:00 p.m.  
Willits City Council Chambers  
111 East Commercial Street, Willits, CA

April 28, 2:30 p.m. – 4:30 p.m.  
State Building, Room 410A, Santa Rosa  
50 D Street, Santa Rosa, CA

### Course Description:

This two hour course will describe step-by-step how to use the new eWRIMS Report Management System to file online water diversion and use reports. The emphasis of the course is the logic behind the questions on both the paper and electronic report forms, and how to maintain accurate records of water diversion and use. Participants will leave with an understanding of how accurate water diversion and use reports benefit them by helping them establish their water right.

This course is designed for members of the public who file the following types of water diversion and use reports:

- 1) Statements of Water Diversion and Use
- 2) Progress Report by Permittee
- 3) Report of Licensee
- 4) Groundwater Extraction Notices

**Registration Fees:** Free to the public.

**To Register:** Register on-line at <http://www.waterboards.ca.gov/academy/>.

The online system will provide a registration confirmation. To register by phone, please contact Shirley Moreno at (916) 324-7481 or email [smoreno@waterboards.ca.gov](mailto:smoreno@waterboards.ca.gov).

Questions concerning the class may be addressed to Marie Hoffman at (916) 341.5395 or [mhoffman@waterboards.ca.gov](mailto:mhoffman@waterboards.ca.gov).

If you have special accommodation or language needs, please contact Shirley Moreno at (916) 324-7481 or email [smoreno@waterboards.ca.gov](mailto:smoreno@waterboards.ca.gov) at least 5 working days prior to the class. TTY/DD/Speech to Speech users may dial 7-1-1 for the California Relay Service.